

Brookings Youth Activities
Complaint Form

Submit to a Referee or Board Member or Mail to P.O. Box 6055, Brookings, Or 97415

Name:

Mailing Address:

Phone#:

Are you a player, parent, or other:

What is the nature of your complaint? Please state the time, date, and location. Please be specific:

Have you discussed this with the person (s) involved?

Do you have personal knowledge of the situation you have described above?
If so, when and how did you come to discover this information?

If not, what is the source of your information?

What remedy are you seeking?

Date:

Complainant Signature:

Complaint Procedure Steps:

1. Complainant completes complaint form and submits to BYA board.
2. Complainant and player speaks with other party for resolution.
3. The other party will submit notes documenting the discussion to BYA.
4. Complainant, player, other party, along with 2 BYA board members will meet for resolution.
5. Complainant, player, other party, and 5 BYA board members will meet for resolution. Board decision on a majority vote is final.